

# Bulletin

Weekly notices

## Seminars and Events

### Conference/Call for abstracts/papers

#### CALL FOR PAPERS

ECSR Thematic Workshop  
“Wealth Inequality and Mobility”

December 6-7, 2018

PEARL Institute for Research on Socio-Economic Inequality (IRSEI)  
University of Luxembourg, Belval Campus

#### *Important Dates*

Abstract submission deadline:	August 19, 2018
Acceptance notification:	September 15, 2018
Submission of final papers:	November 7, 2018

#### **See attached for more details**

## Vacancies

Departmental Lecturer in Sociology (2 posts)  
Department of Sociology, Manor Road Building, Manor Road, Oxford  
Grade 8: £39,992 - £47,722 p.a.

The Department of Sociology wishes to appoint two full-time Departmental Lecturers in Sociology. These are fixed-term appointments for 3 years commencing from 1 September 2018 or as soon as possible thereafter (and no later than 1 January 2019).

These two posts are an excellent opportunity to join and contribute to the teaching and research that goes on at the Department at one of the world's leading universities. They represent an opportunity to develop a career as both a researcher and teacher at Oxford University.

The appointees will teach and examine students taking the MSc in Sociology and the MPhil in Sociology and Demography by leading on or contributing to some of the core papers, including training in quantitative methods and the option papers, according to the appointees' expertise and the Department's needs. Your teaching duties will also include contributing to the undergraduate teaching. You will also undertake independent research and contribute to the Department's research programme for the duration of these posts.

The ideal candidates will hold a relevant PhD/DPhil (or be near completion) in sociology, social sciences, or relevant field. You will also need to have an outstanding record of research and publications commensurate with the candidate's career stage. Ability to teach and supervise at undergraduate and graduate levels is also essential.

Applications for this vacancy are to be made online. To apply for this role and for further details, including the job description and selection criteria, please click on the link below:

The closing date for applications is 12.00 noon on 10 July 2018. We aim to interview on Monday 23 July 2018.

Applications are particularly welcome from women and black and minority ethnic candidates who are under-represented in academic post in Oxford.

Contact Person : Jane Greig  
Contact Number : 01865 281740  
Contact Email : [jane.greig@sociology.ox.ac.uk](mailto:jane.greig@sociology.ox.ac.uk)

Vacancy ID : 135250  
Closing Date : 10-Jul-2018

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**Academic in charge:** Dr. Laura Langner

**Task:** Dr Laura Langner in the Department of Sociology is looking for a research assistant who will support her on the ESRC-funded project **What Makes Dual Career Couples Work. A Longitudinal Comparative Mixed Methods Analysis**. The RA will work under the supervision of Dr Laura Langner.

The tasks of the research assistant will include, but are not limited to:

- Harmonizing, cleaning and preparing data sets (mainly the Millennium Cohort Study) for use in the larger project, including documenting the computer code (Stata)
- Analysing and visualizing the data following the guidance of Dr Langner
- Carrying out a literature review

**Essential Requirements:**

- Relevant experience in working with longitudinal data in Stata
- Ability to manage own research and administrative activities independently

**Desirable but not Essential to Apply:**

- Experience in working with e.g. the Millennium Cohort Study, PSID, BHPS/Understanding Society
- Substantive interest in family sociology, gender inequality and longitudinal methods

**Start date:** As soon as possible.

**Duration:** 8-12 weeks; 8-10 hours a week

**Rate of pay:** £14.40 per hour.

**How to apply:** Please email Dr Laura Langner ([laura.langner@sociology.ox.ac.uk](mailto:laura.langner@sociology.ox.ac.uk)) by 29<sup>th</sup> June with your CV and a brief description of your experience and your motivation.

Please get in touch by email [laura.langner@sociology.ox.ac.uk](mailto:laura.langner@sociology.ox.ac.uk) if you have any further questions.

**N.B. Please note that your entitlement to work in the UK will need to be confirmed before the work starts.** The Department cannot employ students as research assistants for more than 12 weeks in a row. Masters students may not normally undertake more than 8 hours per week of paid work for the Department. DPhil students are advised that any paid work should still allow them to spend at least 40 hours per week for a minimum 44 weeks of the year on their studies. The Department strongly recommends that you discuss any paid work you take with your supervisor so it fits around your academic commitments.

*Please be aware that if you are a Tier 4 student visa holder you will have restrictions on the number of hours you are permitted to work each week during term time. Paid and unpaid work within the University, for colleges, and for external organisations counts towards your permitted weekly hours. You will be asked to complete a declaration to ensure that you are not working in breach of these conditions. Please contact me if you have any queries on this.*

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## **Job details**

### Job title

Lecturer in Sociology, Department of Sociology

### Job reference

REQ01503

### Application closing date

10/07/2018

### Location

Colchester

### Salary

£39,993 – £47,722 per annum

### Employment type

Permanent, Full-time

### Job category/type

Academic, Education, Research

### Job description

## **Department of Sociology**

The Department of Sociology, established in 1964, is one of the founding departments of the University of Essex and offers a stimulating and supportive environment for the pursuit of teaching and research. It is currently ranked 40th in the QS World Rankings and has been in the top ten for the quality of its research in all the UK research assessment exercises since 1986.

We are a large, international and diverse department, currently with 36 permanent full-time academic staff.

The department now wishes to appoint one new Lecturer (Assistant Professor) in Sociology. **Applicants are invited from all areas of Sociology.**

## **Duties of the Role**

The post-holder is required to conduct research (individual and/or collaborative) and to teach (designing and delivering substantive and effective teaching and learning support) at the undergraduate and postgraduate levels. You will also supervise undergraduate projects, MA dissertations and PhD research.

In addition, you will be expected to generate external research funding and to contribute to the successful administration and management of the Department.

A full list of key responsibilities and main duties (Education, Research and Leadership and Citizenship) can be found within the job pack.

## **Qualifications and Skills required**

The successful candidate will have obtained a doctoral level research degree in Sociology or cognate discipline, or be in the final stages of completion of your studies. You are also required to be a Fellow of the Higher Education Academy, or possess the ability to gain professional recognition at this or a higher level if appropriate.

You will possess evidence of a research agenda and a track record of publications in internationally recognised, reputable journals (and other media of similar standing) appropriate to your career stage and discipline norms. Proven experience in teaching at undergraduate and/or postgraduate levels, or demonstrable potential to engage in teaching and learning support in Higher Education in imaginative,

engaging and innovative ways is essential. In addition, you will have demonstrable evidence of a clear publication plan for submission to future Research Excellence Framework (REF) programmes.

***This is a permanent, full-time post on an ASER (teaching and research) contract, with a proposed start date of October 2018, though this is negotiable.***

We particularly welcome applications from those from an ethnic minority as they are under-represented in the Department.

At the University of Essex internationalism is central to who we are and what we do. We are committed to being a cosmopolitan, internationally-oriented university that is welcoming to staff and students from all countries and a university where you can find the world in one place.

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## Opportunities & Information

We would like to invite some postgraduate students in various subjects to join an educational scheme to work as 'student tutors' for visiting students from China. The work includes helping arranging classes and activities, showing them around Oxford, and taking students for excursions. The ideal candidates are expected to have a flexible schedule during early August for a five-day programme and with a good knowledge of Oxford. The average working hour is around 4 hours per day.

This part-time opportunities will be entertaining and rewarding while giving you a chance to practise organising, coordinating and teaching. Competitive payment. If you are interested please send your CV ASAP to [info@cam-ceeds.org](mailto:info@cam-ceeds.org). Upon receiving your application, we will get in touch with you shortly.

Cambridge University CEEDE Society

## IT Courses

Need to improve your spreadsheet skills? Sign up to one with our short, focused courses:

[Spreadsheets: Good practice with charts](#)

[Spreadsheets: Good practice with lookups](#)

[Spreadsheets: Good practice with pivot tables](#)

Interested? Details of each course are below.

**Spreadsheets: Good practice with charts-** *for those who would like to expand and improve their chart skills*

Do you need to include graphs in a report or a research paper and want to understand the principles of data visualisation as well as the mechanics of producing charts? This session provides guidance on which charts to use in both administrative and research situations and how to use them to convey messages clearly and effectively.

Course objectives

- Gain an understanding of the mechanics of creating charts in Excel
- Understand principles of data visualisation
- Discover which charts are appropriate for various types of data
- Become familiar with effective chart formats for research papers and printed reports

21/06/2018 - 09:15-11:15

Staff £20/Students £10

[Book and pay](#)

### **Spreadsheets: Good practice with lookups - for those who would like to expand and improve their data analysis skills**

Do you need to perform calculations with, or select information from, a table of data in Excel? This session shows you how to specify criteria and use Excel's lookup functions to retrieve only the results that you need from spreadsheet tables of any size.

- Use criteria to focus calculations only on the data in a table that you are interested in
- Become familiar with Excel's lookup functions (COUNTIF, VLOOKUP, MATCH and INDEX)
- Gain an understanding of how table layout can affect your choice and use of lookup functions
- Discover how to combine lookup functions for more powerful searches

21/06/2018 - 11:30-13:00

Staff £15 / Students £7.50

[Book and pay](#)

### **Spreadsheets: Good practice with pivot tables - this is an advanced course and you should be a confident user of Excel**

PivotTables work with different types of large data sets to create summaries. This session will show you how to produce reports, slicers, calculated fields as well as grouped and sorted data.

- Create Pivot Tables from different lists of data
- Group data
- Create Pivot Reports
- Create Slicers to filter data
- Create calculated fields and calculated items

20/06/2018 - 09:15-11:15

Staff £20/Students £10

[Book and pay](#)

### **Documents: Start to finish**

Flaky word-processing skills will hold you back in any working environment, whether within the University or more widely. The IT Learning Centre's "[Documents: Start To Finish](#)" will equip you to design and manage complex documents efficiently. By using your word-processor skilfully, you will save yourself time and avoid frustration.

In one intensive event, over a day and a half, you will progress from "just muddling through" to taking full advantage of the range of power tools and advanced features that will make a real difference.

[Read the full course description](#)

27/06/2018 09:15 - 16:15 & 28/06/2018 9.15 -12:15

Staff £90/Students £45

[Book and pay](#)

### **SharePoint: Introduction to its use at Oxford**

Learn how to use SharePoint 2013 for sharing information and working together in teams and communities. This course is for anyone interested in finding out what SharePoint is and how they might want to use it. The objectives of the session are:

- Create subsites and navigation
- Be able to change the look of the page
- Create lists and libraries and add custom columns
- Up and download documents to libraries
- Create Views
- Create/Edit Blog and Categories
- Access your “My Site” in SharePoint

Staff £30/Students £15

26/06/2018 09:15 - 12:15

[Book and pay](#)