

Open CALL
for 1 Contract

UNIVERSITY OF TURIN – DEPARTMENT OF CULTURE, POLITICS AND SOCIETY

The present document in English is to be considered as a summary of the main provisions of the CALL CPS/RIC/EST 07/2021 - deadline April 28th2021, 13:00 pm (CET), which is available in Italian at the following links:

https://webapps.unito.it/albo_ateneo/
www.cps.unito.it

For all legal intents and purposes, the text in Italian is the official text of the call and, in the event of nonconformity with the present document, the former takes precedence over the latter.

The Department of Cultures, Politics and Society of the University of Turin has launched a call for 1 self-employment contract within the project: "KIDS4ALLL (Key Inclusive Development Strategies for Life-Long Learning)". Applications will be assessed on qualifications and an interview. The position is funded by a European Union Horizon 2020 Research and Innovation programme grant.

Assignment will be for the duration of **36 months** covering approximately 20-22 hours a year totalling 65h for the project and for an amount of € 9,000.00 gross.

Description of the required activities

Successful candidate will be members of the KIDS4ALLL Ethics Advisory Board ("EAB"). Three selected external experts will sit on the EAB.

The EAB will support the KIDS4ALLL project team for the duration of the project. The Board will monitor main ethical issue the project may face in its implementation, assess how such issues may be addressed and how the project actually deals with ethical matters, identifying best practices and procedures to be reassessed. Special attention will be given to ensuring that child participant vulnerabilities are duly taken into account in each and every activity, and that children's rights are appropriately respected at all times.

EAB members will:

- provide ethic guidelines.
- participate in relevant project meetings.
- revise ethically sensitive issues

Requirements

Essential requirements:

The call is open to candidates with a University Master's Degree (PG), with at least 8 years of working experience in the field of legal studies and practices, as lawyer, specifically involved in issues concerning children and vulnerable people in multicultural contexts.

Candidates must be proficient in English (C1) and at least two other European languages.

Expertise required in the fields of law, data protection and ethics of research activities with both, children and vulnerable people who have been subject to peculiar traumatic experiences. Working experience with vulnerable groups with and without migratory background and knowledge about European legislation and ethical standards for research, data protection and/or privacy issues are required.

Preferential requirements:

Consolidated experience in:

- organizing and facilitating training programs
- European project management
- Monitoring and analysing EU policies in the context of education and migration

Member of:

- International Advisory Boards
- Ethical Review Committees

Application

The application form is available at the following link:

<https://forms.gle/RCuHqZzZVyKwcEPn9>

Candidates must have registered and completed the online application **no later than April 28th, 2021, by 13:00 pm (CET, noon)**. No other form of submission shall be accepted.

To complete the application, candidates must print the electronic receipt of the submission that is automatically released by email, sign it and send a scanned copy to: incarichi.cle@unito.it.

The email must have the following in the subject line: “Application to KIDS4ALLL project”.

Please note this is an essential step in the application process; if not completed it will result in the candidate's exclusion.

For any further information, please contact incarichi.cle@unito.it

The following documents must be attached to the application (PDF):

1. a signed *Curriculum Vitae*
2. a copy of a valid identification document such ID card issued by a State Office, a Passport
3. a copy of the university degree certificate;
4. a copy or a statement of the Doctoral Degree (Ph.D.);
5. privacy policy, signed and dated (Annex 1);

Selection process

The selection process will be based on:

- an evaluation of the CV and academic qualifications;
- an online job interview (via the University's Webex online platform).

The Evaluation Panel, appointed by the Cultures, Politics and Society Department, will award up to 100 points to each candidate, allocated according to the following criteria:

Academic qualifications (University Degrees)	10 points
Professional experience	30 points
Teaching and/or researching experience	20 points
Relevant publications	10 points
Job interview	30 points

A valid identification document such a State issued ID card, Passport, and the like is required at the interview for identification.

Date, time and place of the interview will be published on the website www.cps.unito.it (see “*Bandi e selezioni – Incarichi di Ricerca*”). **No other form of official notifications will be provided.**

Successful candidate and the ranking of all applicants will be published at the following addresses:

www.unito.it
www.cps.unito.it
https://webapps.unito.it/albo_ateneo/

Description of the assignments

The assignment will receive the sum of € 9,000.00 gross.

The payment will be in three annual instalments following a written report by Prof. Roberta Ricucci, the project manager, and the amount will correspond to the actual performance and carried out activities as envisaged in the work programme. if required appropriate evidence of tax documentation must be presented.

Rights and obligations

Successful candidate will access the Department's research facilities.

Turin,
12/04/2021

The Head of the Department
Pr. Franca Roncarolo

Annex 1

Department of Cultures, Politics and Society

PRIVACY POLICY STATEMENT IN COMPLIANCE WITH ARTICLES 13 AND 14 OF THE
General Data Protection Regulations GDPR- EU REGULATION 2016/679

Ref. to Contracted services, or self-employed services or tasks according to Article 2222 and ff. of
the Italian Civil Code

Foreword

Pursuant to Art. 2222 of the Civil Code, the University of Turin wishes to make those performing work aware of the use and processing of their personal data following Art. 13 and 14 of EU Regulation 2016/679 (hereafter "GDPR") and Decree 196/2003 as amended and supplemented by associated legislation (Decree 101/2018).

The University of Turin's regulation complies with legislation on transparency and the mandatory publication of data and documents current at the time.

1. Objective scope of application

Legal persons do not fall into the remit set out by GDPR regulation which is why the present policy refers exclusively to the personal data of the contractors, consultant and self-employed persons, as stated by Article 2222 *et seq.* of the Italian Civil Code, which were, are and will be provided in relation to the said contract.

2. Data Controller and Data Protection Officer (DPO)

The University of Turin, in the person of the Rector or Chancellor (*Rettore*), Via Verdi 8, 10124 Turin is the Data Controller (DC).

Pursuant to Articles 37 *et seq.* of EU Regulation 2016/679, the University has appointed a Data Protection Officer (DPO) who can be contacted by e-mail: rpd@unito.it.

3. Why are data are covered by our Policy?

Examples of personal data include:

Name and surname,
identity card for statements *in lieu* and affidavits,
tax identification number,
email

of contractors (contract holders) of the University of Turin. Data will be processed by authorised staff, in compliance with the provisions of the GDPR and Decree 196/2003 - Code for the protection of personal data as amended.

Data processing is aimed exclusively at the institutional aims of the University, namely Teaching, Research and Third Mission (Multiversity or relationships with the community), in relation to contractual requirements and the resulting contractual and tax obligations, in compliance with the provisions of the law. As far as business companies are concerned this extends to their members of staff for whom current regulations provide for processing.

Personal data of individuals who are involved with the University for whatever reason are uploaded in the University's archives during transactions are as follows:

- a) personal data contained in statements submitted by the contractor;
- b) personal data contained in certificates requested by the administrations and routinely held; and
- c) criminal records according to Art. 10 of the GDPR, "personal data relating to criminal convictions and offences" and related security measure.

Data must be supplied for the establishment of the relationship between the service provider and the University. Failure to provide such data will make it impossible for the person concerned to apply for competitive jobs/positions, to enter the relevant contract, and/or to pursue the legally binding relationship with this University. Data will be stored on electronic media and in paper form, and access will be granted only to authorised personnel.

4. Data Processing Legislation

Complying with legal and contractual obligations is the legal basis for the fulfilment of specific requests made by the concerned party(ies) prior to the completion of the contract, for the management of any complaints or disputes as well as to fulfil public duties.

5. How are data processed

Data are gathered in compliance with the principles of law, completeness and only whatever is relevant to the purposes for which the data are being processed.

Personal data provided are in compliance with the principles of lawfulness, accuracy and transparency, as provided for in Article 5 of the GDPR. Computers and ICT tools suitable for storing and managing the data can be used, so as to guarantee their security and guarantee total confidentiality of the data subject.

Data may be processed in anonymous form for statistical purposes in the framework of institutional activities.

6. Who is authorised to process data and who has access to such data

Personal data will be processed by Turin University staff- the University being the DPO - working in the various University facilities and sites in compliance with the current relevant legislation.

Data may be communicated to:

- a) the Turin University offices, structures and the like that request it for its institutional purposes or in compliance with legal obligations;
- b) external parties, identified as Data Processors pursuant to Article 28 of the GDPR; and
- c) to public and/or private bodies entitled to do so by law or regulation. Specifically, data may be communicated to social security, welfare and insurance institutions, insurance companies and the Legal Council of State (*Avvocatura dello Stato*).

Personal data may be communicated only where required by law or regulation, according to the purposes indicated in point 3 of the present Policy Statement.

In any case, in compliance with current legislation communication or dissemination of data is allowed, to the Police Force, the Courts or other public bodies for purposes of defence, state security and crime detection, as well as to the Judiciary in compliance with legal obligations in the investigation of crime.

In any other case, excluding the above listed, personal data are in no way and for no reason communicated or disclosed to third parties.

7. Transfer of data to third (non-EU) countries

The data collected for any of the mentioned above institutional purposes, may have to be transferred to a non-European Union Member State (aka third country). The Controller assures that such transfer to a non-EU country will only take place to third countries deemed adequate by the European Commission (art.45 GDPR) or to third countries that provide one of the guarantees listed as adequate in art.46 of the GDPR.

8. Duration of data storage

The data are stored by the University of Turin (*Università degli Studi di Torino*) for the time strictly necessary to pursue the purposes described above. Furthermore, data will be stored for a period of ten years to ensure the fiscal, accounting and administrative fulfilments required by law and except for any longer terms, which cannot be determined in advance, as a consequence of different conditions of lawfulness of the processing such as legal action that makes processing necessary for periods exceeding 10 years.

9. Rights of the data subject

In the cases provided for, data subjects will have the right to obtain access to and rectification of or erasure of their personal data or limitations concerning them or to object to processing (Articles 15, 16, 17, 18, 20, 21 and 22 of the Regulation) from the University of Turin.

The data subject may seek remedy against the Controller (the University) for the above by sending a specific request to the following email address dcps@unito.it, writing 'privacy rights' in the subject line. Data subjects who believe that their personal data are being processed in breach of the GDPR provisions have a right to file a complaint with the Supervisory Authority (*Garante*), as provided for by Article 77 of the aforementioned Regulation, or to seek judicial remedy (Article 79 GDPR).

Date_____

Signed for acceptance_____